

Guidelines to introduce a common course code structure for undergraduate degree programs of the University of Sri Jayewardenepura (USJ)

1. All undergraduate degree programs (both internal and external) of USJ should use a course code with ‘three English letters’ followed by ‘four digits’.
2. The ‘three English letters’ can denote the department of study, study area, subject or the study program. The faculties/units can decide on this to suit their requirements.
3. In case of the four digits, the ‘first digit’ should denote the year of study or the phase of the program.
4. In case of ‘next three digits’, *one* of the following approaches should be followed:
 - **Alternative 1:** The second digit to denote the credit value assigned to the course or the subject and the last two digits to denote the serial number of the course or the subject.
 - **Alternative 2:** The second and third digits to denote the serial number of the course or the subject and the last digit to denote the credit value assigned to the course or the subject.
5. The credit value assigned to a course should be given only as a whole number as required in the Sri Lanka Qualification Framework (SLQF). Hence, the study programs that do not comply with this requirement should adjust the credit values of the courses in the next curriculum revision.
6. This proposed course code structure should be adopted for all the degree programs from the next curriculum revision or the next intake of students.
7. However, in case of the MBBS degree program of Faculty of Medical Sciences, the course codes can be developed in line with the structure followed in other medical faculties if a common approach is required. Otherwise, the common code structure proposed in this document should be followed.
8. The faculties offering both internal and external degree programs should follow the same alternative (Refer 4 above) for both types of study programs.