



Centre for Quality Assurance

University of Sri Jayewardenepura

Gangodawila, Nugegoda

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Location

Vice Chancellor's Lodge

Progress Report for Senate

(From 2nd half of February, 2020 to 1st half of July, 2020)

1. Proposal to establish a Senate Sub Committee on Curriculum Review:

The attached proposal is submitted to obtain the approval of the University Senate to establish a Senate Sub Committee on Curriculum Review at the University of Sri Jayewardenepura. This committee is designed as "Curriculum Review Committee of USJ". This proposal was approved at the Meeting of Senate Sub Committee on Quality Assurance of USJ held on 26.02.2020.

The aim of this committee is to ensure that the study programs offered and planned by USJ conform to the national and university level educational policy framework and thereby to improve the quality and the standard of awards made by the USJ. The establishment of this sub-committee is identified as a best practice in quality assurance and the review report of the Institutional Review (IR) of USJ held in 2017 has also proposed to establish such committee in the university.

2. Student Engagement in QA:

A committee comprising of Director CQA, Coordinators of Faculty QA Cells and two Senate nominees have been appointed to formulate USJ Policy on student engagement in quality assurance. This policy document will be formulated in accordance of UGC guidance on formulating university policy on student engagement in quality assurance. This work is spearheaded in USJ with the assistance of Director, Staff Development Centre of USJ.

3. Evaluation of Proposals:

CQA evaluated the proposals of following study programs, before submitting for the approval of the Quality Assurance Council of University Grants Commission.

(i) Names of the Evaluated Study Programs:

Postgraduate Certificate		
27.05.2020	Postgraduate Certificate in Data Science and Artificial Intelligence	Level 07
11.06.2020	Postgraduate Certificate in Data Science and Artificial Intelligence	Level 07
Postgraduate Diploma		
27.05.2020	Postgraduate Diploma in Anthropology	Level 08
11.06.2020	Postgraduate Diploma in Data Science and Artificial Intelligence	Level 08



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Masters by Coursework		
27.05.2020	Master of Data Science and Artificial Intelligence	Level 09
11.06.2020	Master of Data Science and Artificial Intelligence	Level 09
Masters by Coursework and Research		
27.05.2020	Master of Arts in Anthropology	Level 10
	Master of Arts in Drama and Theatre	
29.06.2020	Master of Arts in Economics	Level 10
	Master of Arts in Development Economics	
	Master of Arts in Financial Economics	
27.05.2020	Master of Science in Data Science and Artificial Intelligence	Level 10
11.06.2020	Master of Science in Data Science and Artificial Intelligence	Level 10
Master of Philosophy		
27.02.2020	Master of Philosophy in Business (after UGC Comments)	Level 11

(ii) **Evaluated Undergraduate and other Study Programmes:**

Certificate		
04.03.2020	Certificate in Tourism Industry	Level 01
Advanced Certificate		
11.02.2020	Advanced Certificate Course in Data Analysis for Social Scientists	Level 02
Diploma		
13.03.2020	Diploma in Social Work	Level 03
02.04.2020	Diploma in Home Security	Level 03
	Diploma in Prevention of Bribery and Corruption	
28.04.2020	Diploma in Computer Crime Prevention and Control	Level 03
	Diploma in Criminal Investigation and Modern Technology	
25.06.2020	Diploma in Computer Crime Prevention and Control	Level 03



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	Diploma in Criminal Investigation and Modern Technology	
	Diploma in Criminal Psychology and Offender Counseling	
	Diploma in Legal Education for Crime Prevention and Control	
	Diploma in Homeland and National Security	
	Diploma in Prevention of Bribery and Corruption	
03.07.2020	Diploma in Computer Crime Prevention and Control	Level 03
	Diploma in Criminal Investigation and Modern Technology	
	Diploma in Criminal Psychology and Offender Counseling	
	Diploma in Legal Education for Crime Prevention and Control	
	Diploma in Homeland and National Security	
	Diploma in Prevention of Bribery and Corruption	
20.07.2020	Diploma in Writership and Communication	Level 03
Bachelors Degree Programs		
28.02.2020	Bachelor of Science in Urban Bioresources	Level 05
	Bachelor of Science in Aquatic Bioresources	
Bachelors Honours Degree Programs		
20.02.2020	Bachelor of Arts Honours in Philosophy	Level 06
	Bachelor of Arts Honours in Psychology	
	Bachelor of Arts Honours in Buddhist Heritage and Tourism	
	Bachelor of Arts Honours in Financial Economics	
07.07.2020	Bachelor of Arts Honours in Buddhist Heritage and Tourism	Level 06
10.07.2020	Bachelor of Arts Honours in Philosophy	Level 06
	Bachelor of Arts Honours in Psychology	
20.02.2020	Bachelor of Honours in Social Work	Level 06

S. Senaratne

Senior Professor Samantha Senaratne
 Director/Centre for Quality Assurance
 21.07.2020.



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Proposal to establish a Senate sub-committee on Curriculum Review

1. Introduction and Rationale

This proposal is made to establish a senate sub-committee on curriculum review at the University of Sri Jayewardenepura (USJ) and to designate this committee as 'Curriculum Review Committee' of USJ. This committee shall be abbreviated as 'CRC' of USJ.

The aim of this committee is to ensure that the study programs offered and planned by USJ conform to the national and university level educational policy framework and thereby to improve the quality and the standard of awards made by the USJ. The establishment of this sub-committee is identified as a best practice in quality assurance. Further, the review report of the Institutional Review (IR) of USJ held in 2017 has also proposed to establish such committee. The objective of establishing the CRC, its composition and responsibilities, and details as to the conduct of its meetings are specified below.

2. Objective of establishing the 'CRC' of USJ

This committee is established to achieve the following objectives:

- To ensure that the study programs offered and planned by the USJ are in conformity with the national educational framework of the country
- To ensure that the study programs offered by institutes/faculties of study/centers/units of USJ fall in line with the mission, goals and strategies of the University Strategic Plan
- To assure that timely revisions are made to the study programs of USJ to accommodate the emerging developments in diverse disciplines, and educational methods and technologies
- To ensure maintaining the standard of awards made in the name of USJ

3. The Composition

The CRC of USJ will comprise of the following members:

- Vice Chancellor
- Director, Centre for Quality Assurance (CQA)
- Director, Postgraduate Institute of Management (PIM)
- Deans of Faculties of Study
- Director, External Degrees and Extension Courses Unit (EDECU)
- Directors/Coordinators of Centres/Units responsible for offering study programs
- A Senior Academic of PIM responsible for curriculum development and review
- A Senior Academic nominated by the faculty board of each faculty of study (The senior academic nominated preferably be the Chairperson of the Curriculum Development Committee of the respective faculty)
- Deputy/Senior Assistant Register functioning as the Secretary CQA

The Vice Chancellor shall be the Chairperson of this committee. In the absence of the Vice Chancellor, Director, CQA will chair the meetings of the committee.



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The Secretary, CQA shall serve as the Convener/Secretary of the Committee.

4. Responsibilities

- Establish the policy framework relevant to curriculum development and review of the University
- Ensure that the revisions made to curricular of existing study programs of PIM/faculties of studies/EDECU and Other Centres/Units are in conformity with USJ 'Policy on Programme or Curricular Approval, Implementation, Monitoring, Review and Discontinuation' and 'Policy on Programme or Curricular Designing'
- Ensure that the curricular of new study programs proposed by PIM/faculties of studies/EDECU and Other Centres/Units are in conformity with USJ 'Policy on Programme or Curricular Approval, Implementation, Monitoring, Review and Discontinuation' and 'Policy on Programme or Curricular Designing'
- Provide observations as to the revisions of the curricular of existing study programs of PIM/faculties of studies/EDECU and Other Centres/Units to the Centre for Quality Assurance (CQA) to make recommendations for the approval of the University Senate
- Provide observations as to the curricular of new study programs of PIM/faculties of studies/EDECU and Other Centres/Units to the Centre for Quality Assurance (CQA) of USJ to make recommendations for the approval of the University Senate

5. Meetings

The meetings of CRC will be held in once every quarter of a year

It is mandatory to have 04 meetings per annum

Additional meetings can be called as and when need arises

6. The Quorum of the Meeting and Meeting Attendance

One third (1/3) of the membership of the Committee to be present to conduct a meeting

Any member shall not be absent for three consecutive meetings without a valid reason

Prepared by Director, Centre for Quality Assurance, USJ